

USER GUIDE

FOR

PECFAR

The below mentioned instructions are to be followed while submitting the PECFAR proposal using the IGSTC Application portal.

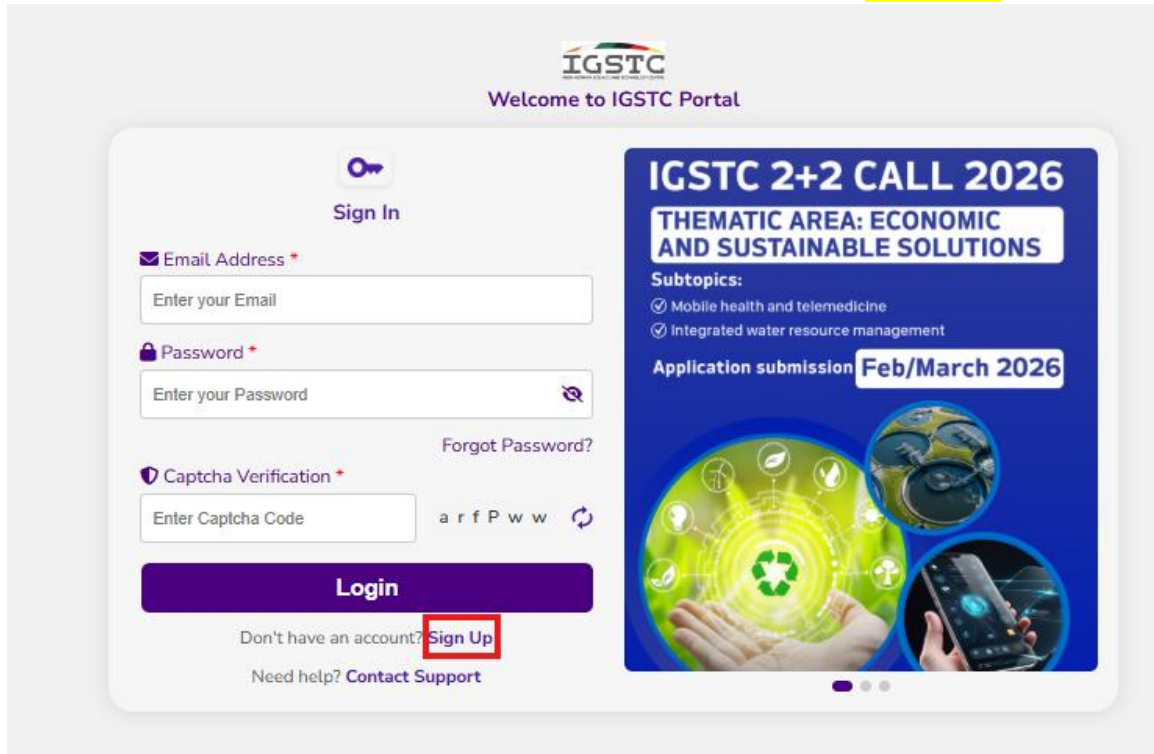
- PECFAR proposal requires two users/applicants to fill the application, one from India and one from Germany.
- Users should register through the IGSTC application portal. Primary Applicant initiates the process of proposal submission.

Primary Applicant shall register himself/herself and fill up the fellowship details project details

- Primary Applicant shall register himself/herself and fill the basic project details (e.g. title, duration, acronym, abstract, keywords etc.)
- Primary Applicant must add the other Paired Member in Pairing Details, who is already registered on the IGSTC portal.
- Each member of the pair will receive individual emails with login credentials to fill up their details.
- The proposal can be saved at any stage, and it will be in “Draft” form in the dashboard.
- Users CANNOT make any further changes once the primary applicant completes the final submission of the proposal.
- The pdf of the submitted proposal will be available in the IGSTC Dashboard for view / download.

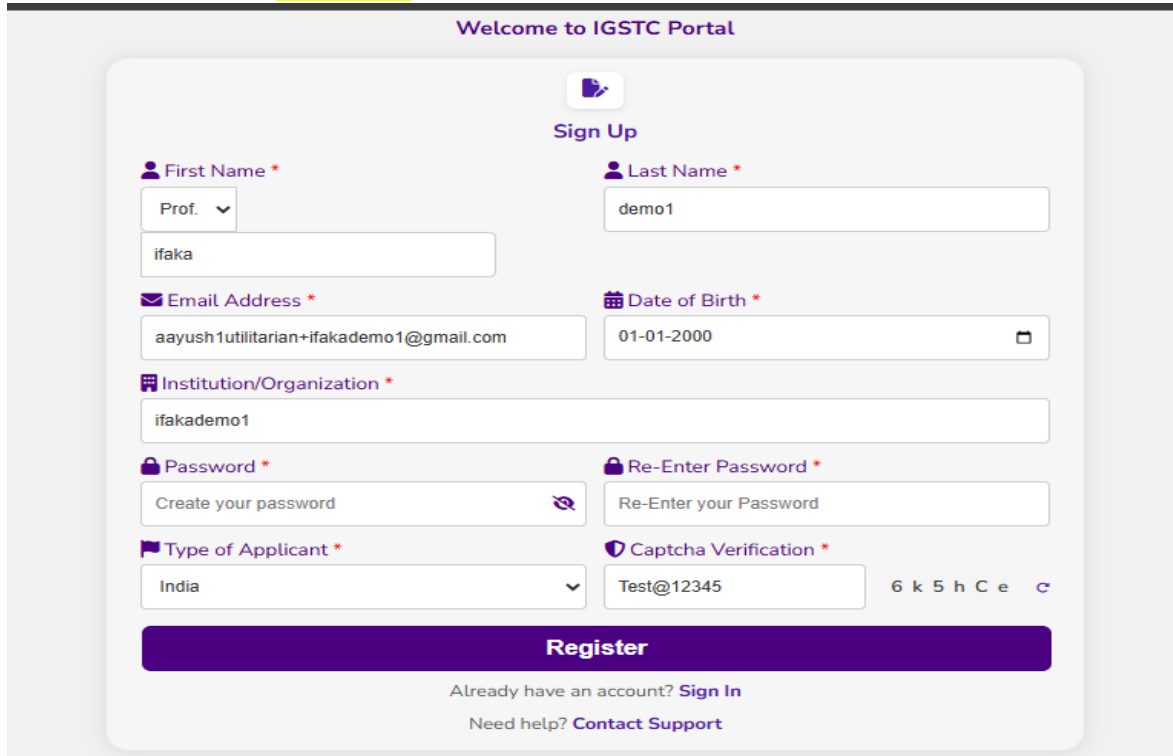
Steps: -

1. Create a new account if you are a first-time user. Click on “Sign Up” button.



The image shows the IGSTC Portal login and registration interface. At the top, the IGSTC logo is displayed with the text "Welcome to IGSTC Portal". Below the logo, there is a "Sign In" section with fields for "Email Address" and "Password", a "Forgot Password?" link, and a "Login" button. A "Sign Up" button is also present, highlighted with a red box. To the right of the login section, there is a promotional banner for "IGSTC 2+2 CALL 2026" with the thematic area "ECONOMIC AND SUSTAINABLE SOLUTIONS". The banner lists subtopics: "Mobile health and telemedicine" and "Integrated water resource management", and mentions the application submission period as "Feb/March 2026".

2. After clicking on “Sign Up”, you will be redirected to Registration Page.



The image shows the IGSTC Portal registration page. At the top, the IGSTC logo is displayed with the text "Welcome to IGSTC Portal". Below the logo, there is a "Sign Up" section. The registration form includes fields for "First Name" (with a dropdown menu for "Prof." and a text input for "ifaka"), "Last Name" (with a text input for "demo1"), "Email Address" (with a text input for "aayush1utilitarian+ifakademo1@gmail.com"), "Date of Birth" (with a date picker set to "01-01-2000"), "Institution/Organization" (with a text input for "ifakademo1"), "Password" (with a text input for "Create your password"), "Re-Enter Password" (with a text input for "Re-Enter your Password"), "Type of Applicant" (with a dropdown menu for "India"), and "Captcha Verification" (with a text input for "Test@12345" and a captcha image). A "Register" button is located at the bottom of the form. Below the button, there are links for "Already have an account? Sign In" and "Need help? Contact Support".

3. Fill out the registration details as mentioned in the form and click on **“Register”** button.

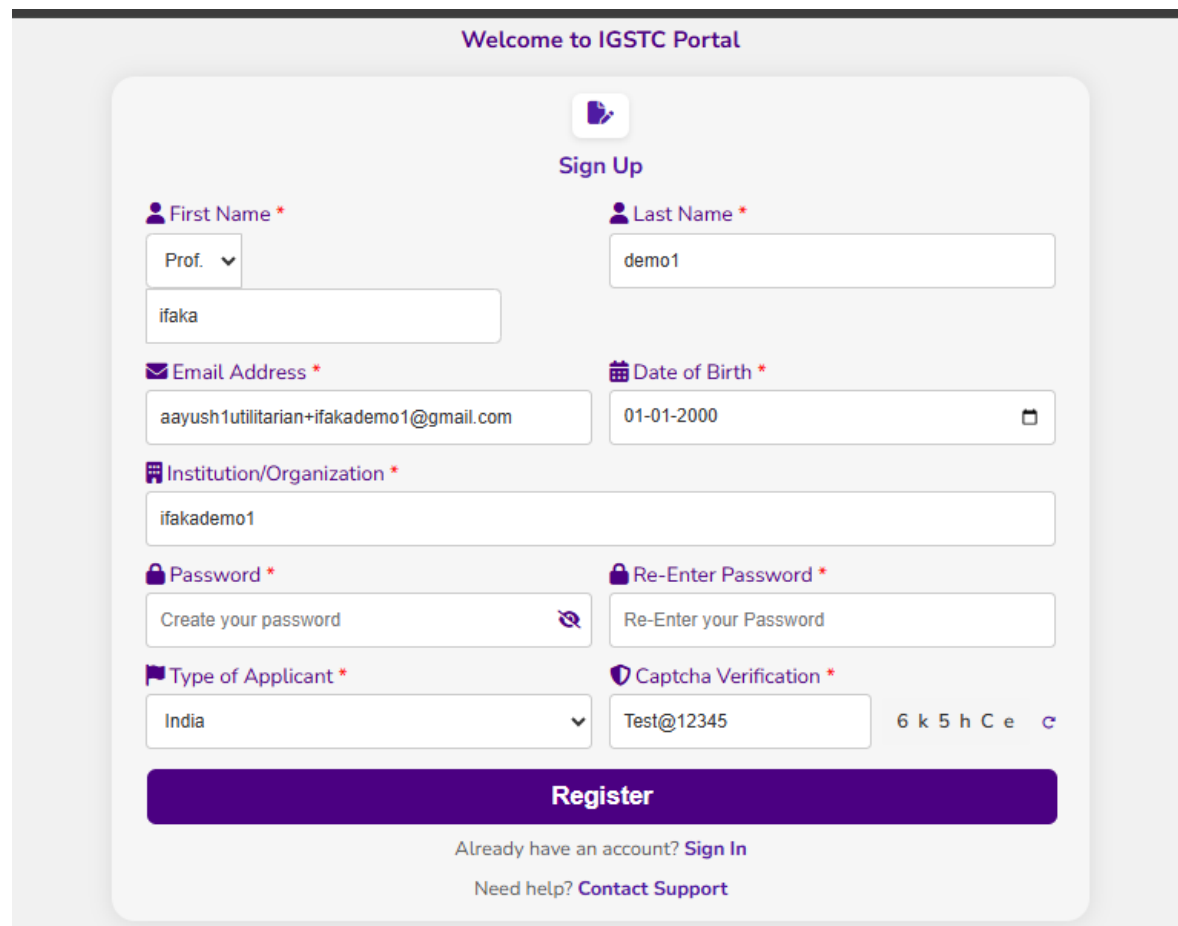
Note: -

First Name & Last Name – Alphabetic fields. Name should be the same as mentioned on other documents.

Institution Organization – Alpha-numeric field. Enter the name of your company or organization you are associated with.

Email Address – Alpha-numeric field. The email address should contain “xyz@domainname.com”

Password – Alpha-numeric field. It should contain, A capital letter (Upper case), A small letter (lower case), A number (0-9), Special Character, the length of the password should be minimum 8 characters and maximum 15 characters.



The image shows a 'Sign Up' form on the IGSTC Portal. The form is titled 'Welcome to IGSTC Portal' and 'Sign Up'. It contains several input fields with labels and asterisks indicating required fields. The fields are: First Name (with a dropdown menu showing 'Prof.' and a text input 'ifaka'), Last Name (text input 'demo1'), Email Address (text input 'aayush1utilitarian+ifakademo1@gmail.com'), Date of Birth (calendar icon and text input '01-01-2000'), Institution/Organization (text input 'ifakademo1'), Password (text input 'Create your password' with an eye icon), Re-Enter Password (text input 'Re-Enter your Password'), Type of Applicant (dropdown menu showing 'India'), and Captcha Verification (text input 'Test@12345' with a captcha image '6 k 5 h C e'). A large blue 'Register' button is at the bottom. Below the button, there are links: 'Already have an account? Sign In' and 'Need help? Contact Support'.

Welcome to IGSTC Portal

Sign Up

First Name *
Prof. ▾
ifaka

Last Name *
demo1

Email Address *
aayush1utilitarian+ifakademo1@gmail.com

Date of Birth *
01-01-2000

Institution/Organization *
ifakademo1

Password *
Create your password

Re-Enter Password *
Re-Enter your Password

Type of Applicant *
India ▾

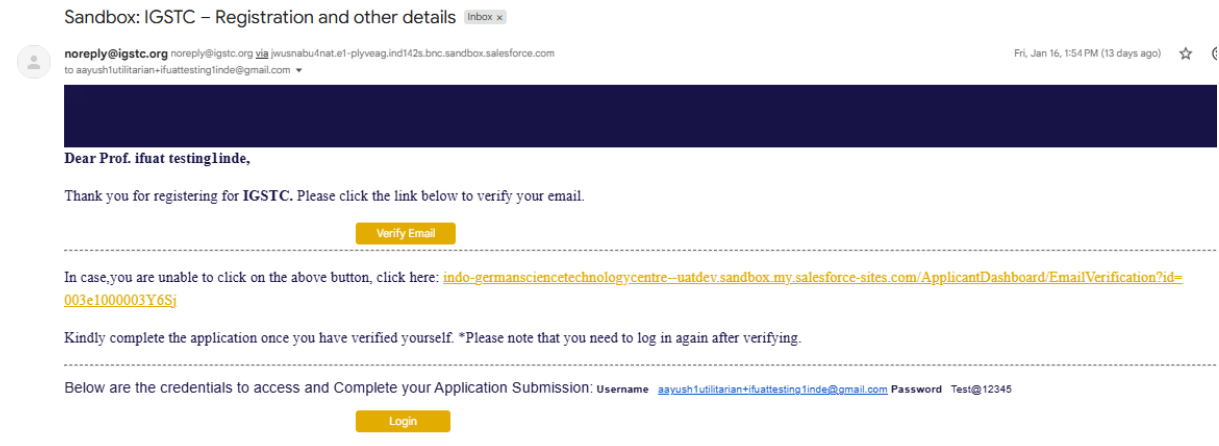
Captcha Verification *
Test@12345 6 k 5 h C e

Register

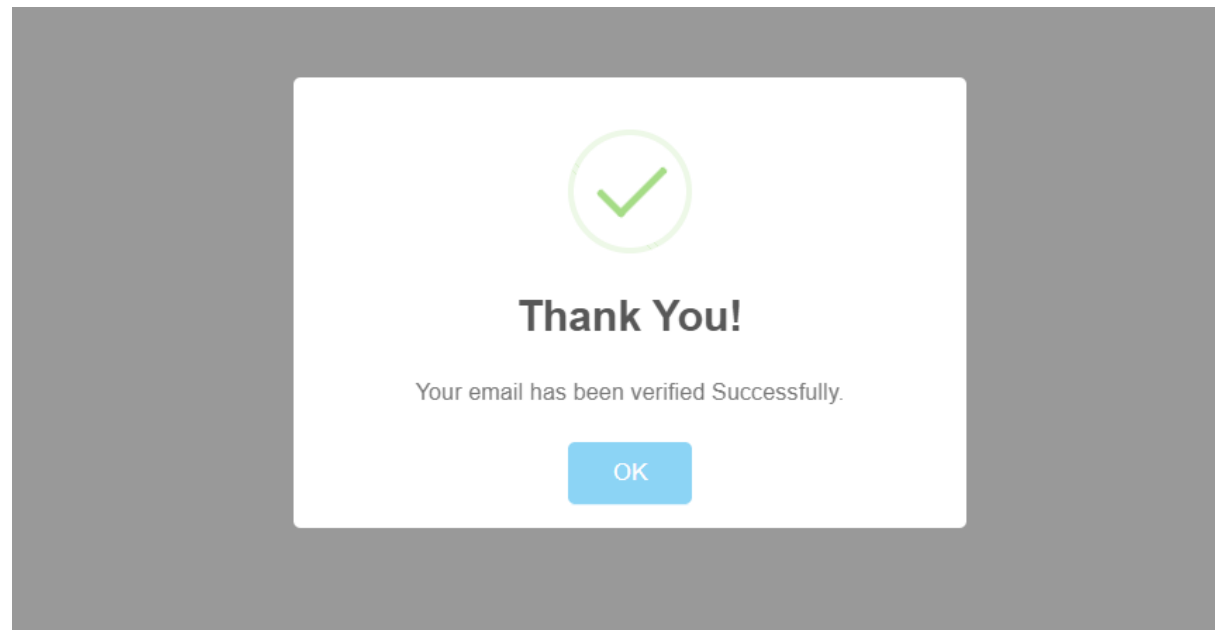
Already have an account? [Sign In](#)

Need help? [Contact Support](#)

4. Once user register, you will receive a verification email. Click on "Verify Email" button to verify your Email.



5. Users need to click on the verify email button and will get redirected to the verified email notification.



6. After clicking on the OK button, the user will get redirected to the login page.


Welcome to IGSTC Portal

 Sign In

Email Address *

Password *

Captcha Verification *

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Login

Don't have an account? [Sign Up](#)

Need help? [Contact Support](#)

IGSTC 2+2 CALL 2026

THEMATIC AREA: ECONOMIC AND SUSTAINABLE SOLUTIONS

Subtopics:

- ✓ Mobile health and telemedicine
- ✓ Integrated water resource management

Application submission **Feb/March 2026**



7. Users need to enter the required credentials to login to the IGSTC portal and will get redirected to the programmes page.



Dashboard

Programs

Program Detail Page

FAQ's

Profile

Logout

Call Year 2025

Programs Offered By IGSTC in 2025



2+2

Application Deadline: 06 Jul, 2025

[Apply](#) [Know More](#)



WORKSHOPS

Application Deadline: 06 Jul, 2025

[Apply](#) [Know More](#)



WISER

Application Deadline: 06 Jul, 2025

[Apply](#) [Know More](#)



IF

Application Deadline: 06 Jul, 2025

[Apply](#) [Know More](#)



PECFAR

Application Deadline: 06 Jul, 2025

[Apply](#) [Know More](#)

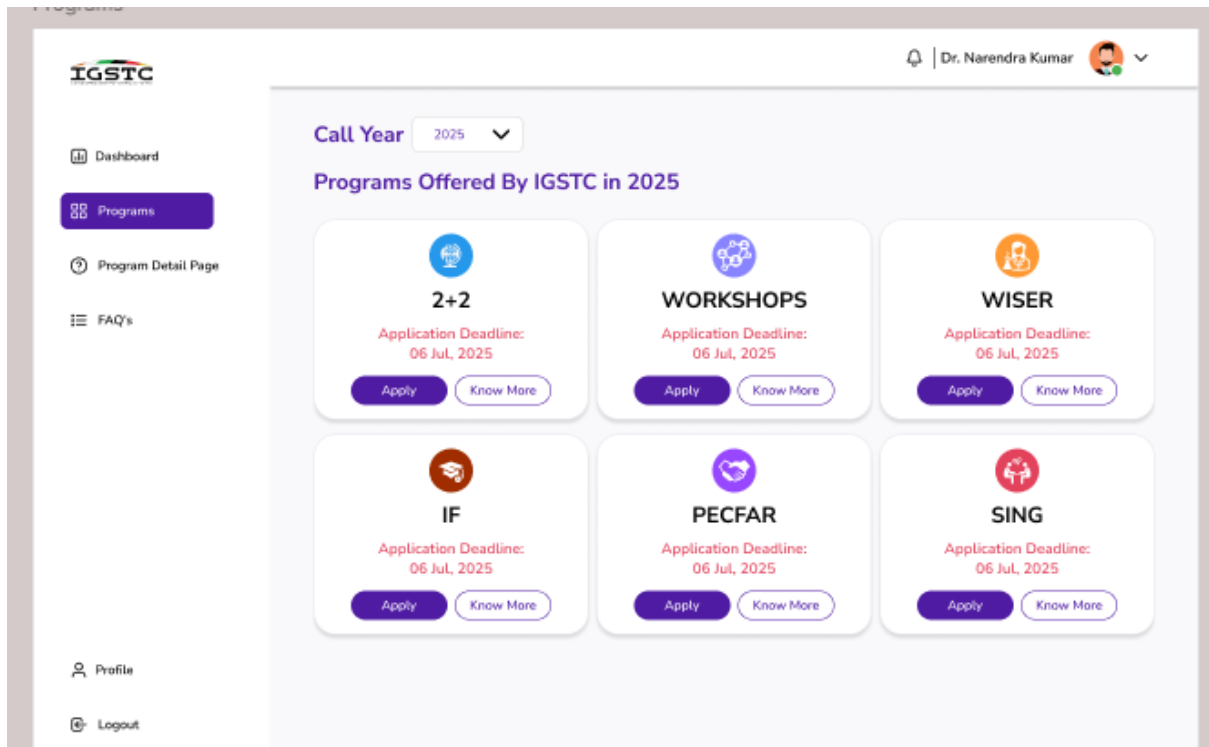


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Application Deadline: 06 Jul, 2025

[Apply](#) [Know More](#)

8. Users will choose the **PECFAR** programme and click on **“Apply”** button, will get redirected to the application page.



9. Primary User will get redirected to the “Pairing Details” page and fill up the mandatory details of his/her own and for the paired applicant also, click on the “Save & Next” button.

Pairing Details

Achievements

Personal Information

Fellowship Details

Parent Organization Details

Attachments

Educational Qualifications

Declaration

Employment Details

Review and Submit

● If there is a problem in submitting, kindly press "CTRL+Shift+R" in one go and then try to submit. If the problem still persists, then contact us.

Who can apply?

- Early career researchers holding regular position in academia/research institution/industry or holding a long-term nationally recognized fellowship.
- Minimum Qualification: Master's in Science/Bachelor's in Engineering (4 years).
- Applicants must have a valid employment contract/residual fellowship for a minimum period of 18 months commencing from the application deadline.

Instructions for Application Submission

- Please check your eligibility before applying for the fellowship.

[Read more...](#)

Indian Member of the Pair

Email*

aayushfutilitarian+123@gmail.com

First Name*

pecfar1

Last Name*

test123indian

Institution / Organization*

pecfar1test123indian

Date of Birth *

01-01-1999

German Member of the Pair

Email*

aayushfutilitarian+987@gmail.com

First Name*

pecfar

Last Name*

test987

Institution / Organization*

pecfartest987

Date of Birth *

01-01-1998

✓ Back

✓ Save and Next

10. Once the paired applicant's details are filled, a mail shall be sent to the paired applicant's registered mail

Dear pecfar test987,

Greetings from the Indo-German Science & Technology Center (IGSTC).
You have been added as an applicant from Germany for Paired Early Career Fellowship in Applied Research (PECFAR).

Please click the below link to verify your email.

[Verify Email](#)

In case, you are unable to click on the above button, click here:

<https://indo-germansciencetechnologycentre-uatdev.sandbox.my.salesforce-sites.com/ApplicantDashboard/emailVerification?id=003e1000003onBG>

11. Primary Users will now move to the "Personal Information" page and fill up the mandatory details. Click on the "Save & Next" button.

Pairing Details

Personal Information

Parent Organization Details

Education Qualification

Employment Details

Achievements

Fellowship Details

Attachments

Declaration

Review and Submit

- Please enter your marks/grades in Percentage/CGPA form.
- For CGPA, the maximum grade scale should be specified. E.g. - You may write CGPA as 4.72/5, 9.5/10.
- Kindly note, if there are no Percentage/CGPA allotted in your PhD program, choose CGPA option and fill NA in that field.
- If there is a problem in submitting, kindly press "CTRL+Shift+R" in one go and then try to submit. If the problem still persists, then contact us.

Kindly add your degrees in reverse chronological order starting from PhD

Degree *	Subject/Area of specialization *	Year of Completion *	Board/Institution *	Percentage/CGPA *	
blech	ese	2020	mit	Percentage 90	

Master Thesis

Thesis title/Topic

Institute/Organisation

Start Date

End Date

Subject/Area of specialisation

Thesis Supervisor(s)

Nature of Thesis Work

Theoretical/Simulation

PhD Thesis

Thesis title/Topic

Institute/Organisation

Start Date

End Date

Subject/Area of specialisation

Thesis Supervisor(s)

Nature of Thesis Work

Experimental

Previous

Save and Next

15. Users will now move to the "Employment Details" page and fill up the mandatory details. Click on the "Save & Next" button.

17. Users will now move to the **"Fellowship Details"** page and fill up the mandatory details. Click on the **"Save & Next"** button.

[illegible]

Travel shall be scheduled between 01/08/2026 to 31/07/2027

Proposed Start Date *

02-08-2026

Proposed End Date *

01-06-2027

Are you availing any other fellowship currently? *

Yes

Whether the applicant/host/mentor/supervisor was previously associated with the IGSTC in past ? *

Yes

[Give Details Fellowship Details](#)

To use the below Kik box more efficiently, make sure you write your content in word document first and then copy paste here *

B I U S | | | |

|

|

Styles - | Format - | Font - | Size - | A - |

Source | | ?

Asqweasrghitmwqorlghyuihk

Give Details :

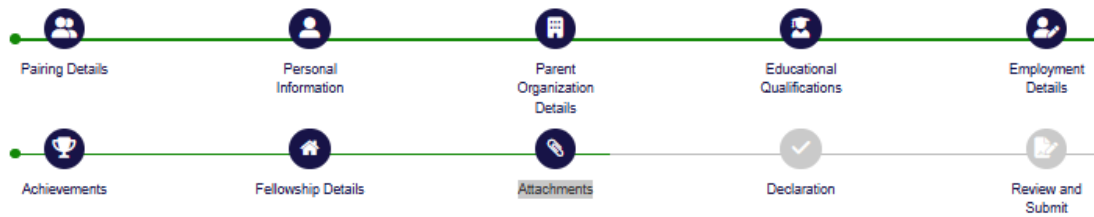
To use the below RFP box more efficiently, make sure you write your content in word document first and then copy paste here *

Styles - | Format - | Font - | Size - | A -

Source | | | | | |

SdwatoghtjyaSOWDAEFGRHTM3QOWFEGRHT

18. Users will now move to the “Attachments” page and fill up the mandatory details. Click on the “Save & Next” button.



- Kindly upload all the documents in a pdf with maximum size of 1 MB
- Click on upload button to upload the documents
- If there is a problem in submitting, kindly press "CTRL+Shift+R" in one go and then try to submit. If the problem still persists, then contact us.

Proof of Date of Birth.*

Choose file

NxtGe... 1 (1).pdf

Upload

View

Uploaded

Educational Qualification certificates.*

Choose file

if cong... (1).pdf

Upload

View

Uploaded

No Objection Certificate/Endorsement letter from the present organization of the applicant.*

Choose file

Untitled... eet1.pdf

Upload

View

Uploaded

Proof of Employment/Experience certificate.*

Choose file

Untitled... eet1.pdf

Upload

View

Uploaded

Previous

Save and Next

19. Users will now move to the “Declaration” page and fill up the mandatory details. Click on the “Save & Next.”

● Click on upload button to upload the Signature
● If there is a problem in submitting, kindly press “CTRL+Shift+R” in one go and then try to submit. If the problem still persists, then contact us.

DECLARATION

I pecfar1 test123indian hereby declare that the information furnished above is true, complete and correct to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage, my fellowship / award shall be liable to cancellation / termination without notice or any compensation in lieu thereof.

Date:

29-01-2026

Signature (jpg/jpeg, Max 1 Mb)*

Choose file

shared i...37.965.jpg

Upload

View Signature

← Previous

✓ Save and Next

20. Users will now move to the “Review and Submit” page and click on “Save As Draft.”

NOTE

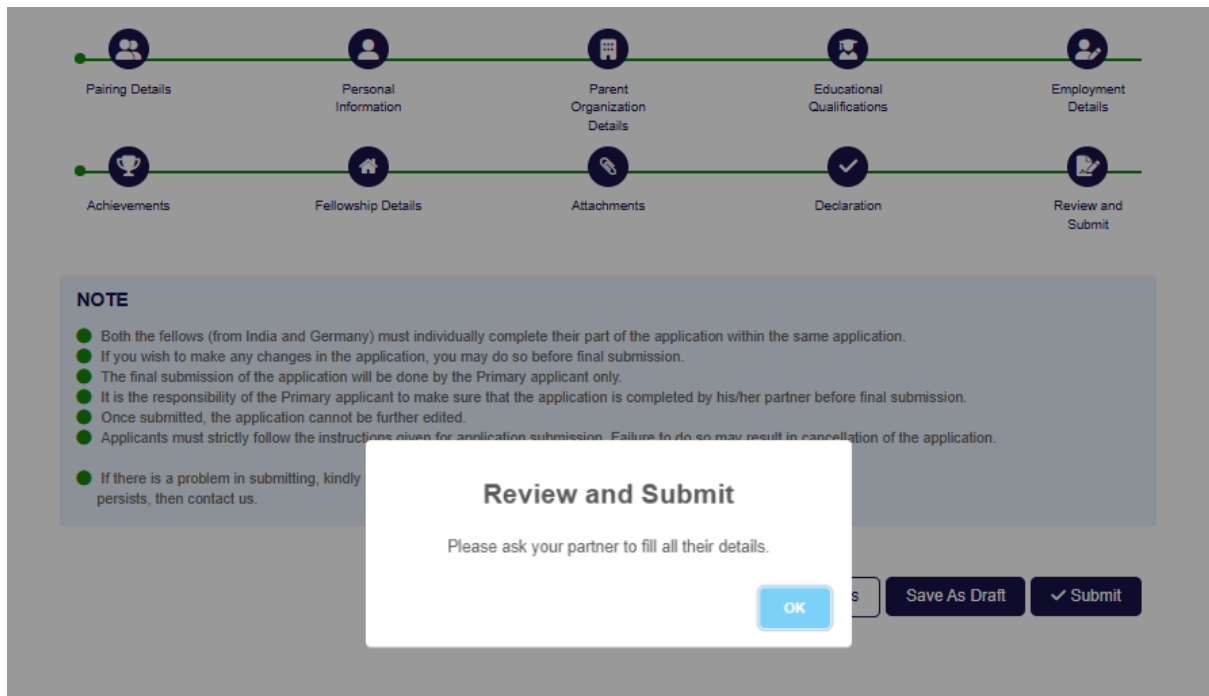
- Both the fellows (from India and Germany) must individually complete their part of the application within the same application.
- If you wish to make any changes in the application, you may do so before final submission.
- The final submission of the application will be done by the Primary applicant only.
- It is the responsibility of the Primary applicant to make sure that the application is completed by his/her partner before final submission.
- Once submitted, the application cannot be further edited.
- Applicants must strictly follow the instructions given for application submission. Failure to do so may result in cancellation of the application.
- If there is a problem in submitting, kindly press “CTRL+Shift+R” in one go and then try to submit. If the problem still persists, then contact us.

← Previous

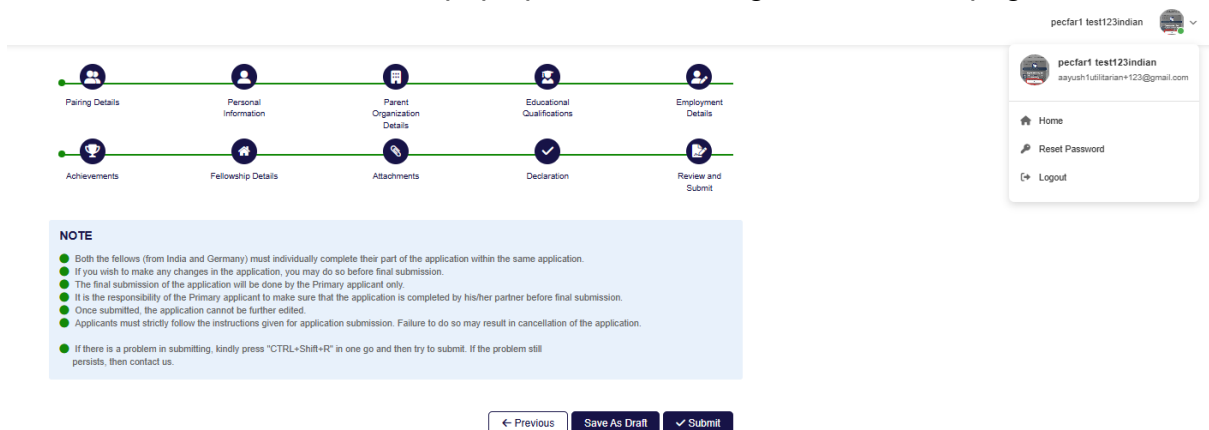
Save As Draft

✓ Submit

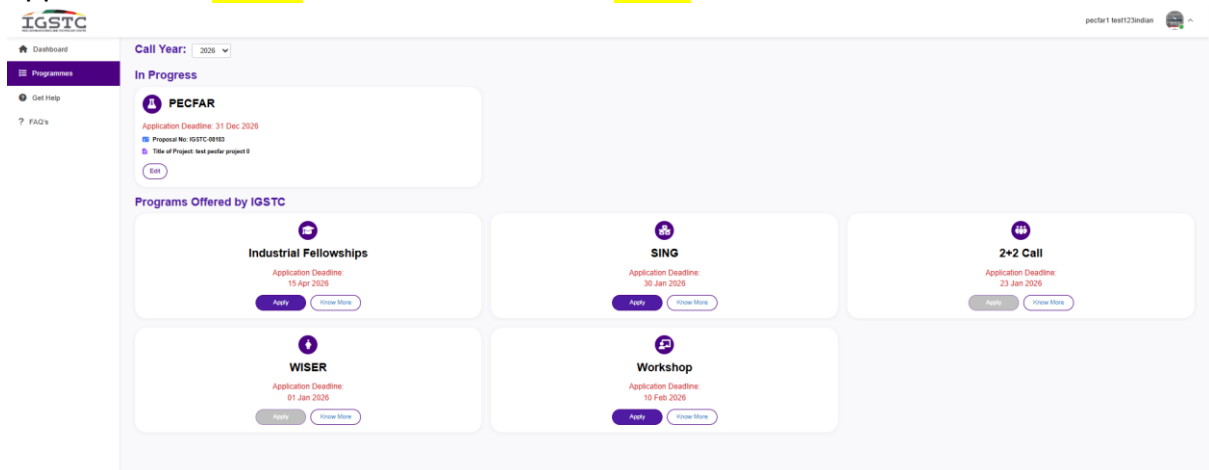
21. After the primary user submission, a pop up appears asking the primary user to “Please ask your partner to fill all their details.”



22. After the user clicks on the pop up, user need to go to the home page.



23. Once the user goes to the home page, he/she can see the status of the application as **"Draft"** & can see the button **"Edit"**.



24. Now the same process for filling the application form needs to be done by the secondary/paired applicant.

25. After the secondary/paired applicant submits their part, only then the primary applicant shall be able to do the final submission of the overall application.

26. After final submission, the user will get redirected to the home page and shall be able to see the status of the application **“View”** & **“Download”** button shall be used to see and download the submitted application.

