

(University/Institution Letter Head)

INVOICE

Date: ** month 20**

To

German Office
Indo-German Science & Technology Centre at
DLR Project Management Agency
Deutsches Zentrum für Luft- und Raumfahrt e. V. (DLR)
German Aerospace Center
Heinrich-Konen-Straße 1 | 53227 Bonn

Subject: Invoice for incurring the expenses towards Paired Early Career Fellowship in Applied Research (PECFAR) for a period of _____ (duration of visit in days) starting from _____ (start date).

_____ (Name of the German awardee), _____ (Name of the Parent Institution) will be undertaking a networking & research visit to _____ (Name of the Host Institution) for a period of _____ (Fellowship tenure) from _____ (Start date of the visit) under the auspices of "Paired Early Career Fellowship in Applied Research (PECFAR)" of the Indo-German Science & Technology Centre (IGSTC).

The German office of the Indo-German Science & Technology Centre is requested to transfer the amount up to € ***** to the University/Institution account as per the details given in annex (Visit and financial plan of the awardee) and guidelines. It is; however, the disbursement schedule of actual transfer would be as per the IGSTC PECFAR Award Letter.

The funds are being requested to disburse in two instalments in the following bank account.

Name of the Institution	
Address of the Institution	
Contact Financial Department	
Bank Name	
Bank Address	
BIC	
IBAN No.	
Reference	

(Authorized signatory of institution)

Name:

Address:

Signature:

Stamp:

Proposed Visit Plan

Name of the Awardee	
Name of the Parent organisation	
Name of the Host organisation	
Proposed Fellowship period	Start Date:
	End Date:

Proposed Place of Visits (please add all the places visited during the stay)

Sl. No.	From	To	Name of Organisation	Name of the contact person	Proposed activities (research stay / networking visits)

Financial Plan

Fellowship Grant, including travel related costs	_____Euro
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I hereby declare that in case there is any change in the above proposed visit plan, I shall be under obligation to inform IGSTC for seeking necessary prior approval. The visits shall only be performed once approval is solicited by IGSTC.

Signature of the Awardee:

Date:

Place: